

Texas A&M University-Corpus Christi
Human Resources

Workweek Schedule for Monthly Time Cards

Listed below is a schedule of workweeks that should be reported on the monthly time cards. The monthly time card reflects workweeks beginning on Monday and ending on Sunday.

Month	Period Covered	Report Weeks w/Ending Dates
September 2009	August 31 through	September 06
<i>Labor Day 9/7/09 (8 hrs)</i>	September 27	September 13
		September 20
		September 27
October 2009	September 28 through	October 04
	October 25	October 11
		October 18
		October 25
November 2009	October 26 through	November 01
<i>Thanksgiving 11/26/09 (8 hrs)</i>	November 29	November 08
<i>11/27/09 (6 hrs)</i>		November 15
		November 22
		November 29
December 2009	November 30 through	December 06
<i>Holiday Break 12/22/09 (6 hrs)</i>	December 27	December 13
<i>12/23/09 (8 hrs)</i>		December 20
<i>12/24/09 (8hrs) 12/25/09 (6hrs)</i>		December 27
January 2010	December 28 through	January 03
<i>12/28/09 (8hrs) 12/29/09 (10hrs)</i>	January 31	January 10
<i>12/30/09 (8hrs) 12/31/09 (8hrs)</i>		
<i>1/1/10(6hrs)</i>		January 17
<i>Martin Luther King, Jr. Day</i>		January 24
<i>1/18/10 (8 hrs)</i>		January 31
February 2010	February 1 through	February 07
	February 28	February 14
		February 21
		February 28
March 2010	March 1 through	March 07
<i>Spring Break 3/19/10 (6hrs)</i>	March 28	March 14
		March 21
		March 28
April 2010	March 29 through	April 04
	April 25	April 11
		April 18
		April 25
May 2010	April 26 through	May 02
<i>Memorial Day 5/31/10</i>	May 30	May 09
<i>(8 hrs)</i>		May 16
		May 23
		May 30
June 2010	May 31 through	June 06
	June 27	June 13
		June 20
		June 27
July 2010	June 28 through	July 04
	July 25	July 11
		July 18
		July 25
August 2010	July 26 through	August 01
	August 29	August 08
		August 15
		August 22
		August 29